

Outreach Intern Opportunity

Do you see the potential?

Do you want to join a dynamic organisation with an ambitious social mission? Do you want to contribute to the development of a bold and innovative business model with high responsibility from day one? Do you want to do something revolutionary and impactful? We hire highly motivated, passionate individuals who are innovative and thoughtful in their approach to getting things done.

Founded in 2012, Wedu is a social enterprise whose mission is to nurture the leadership development of women around the world by supporting their unique, lifelong journeys with leadership development trainings, opportunities, and funding for education. These women leaders are inspiring individuals who are committed to changing the status quo in their communities. Today, we are proud to support over 1,000 women leaders across more than 20 countries who form the pillar of a growing community that we believe has the power to achieve large-scale social impact.

Wedu has been featured in:



The New York Times



WORLD
ECONOMIC
FORUM



FT FINANCIAL
TIMES

Your role

We're looking for the next great person to join our team - if you have a research oriented spirit, are eager to take on responsibility and ownership, and would like to contribute to expanding the reach of Wedu in providing leadership development opportunities to women across Asia, then this might be the position for you.

As our Outreach Intern, you will play a key role in research, analysis and maintenance of the database of our Talent Spotters. Talent Spotters represent an educational institution or NGO that works with communities of talented women in the academic, professional or leadership space. Talent Spotters work with Wedu to provide more opportunities to women leaders that help them nurture their lifelong leadership development, whether it be through training, education, mentorship, more support resources, and so on.

This role offers you a unique opportunity to expand our scale and visibility in different countries through finding new potential Talent Spotters and more importantly, by managing database of existing relationships who have so far supported us by reaching out to an amazing pool of women who are now "Rising Stars" with Wedu. Through this role you will have a chance to understand how data can be used to make decisions around outreach, and a majority of your role would involve research and database management which is extremely crucial to our outreach efforts.

Apart from this you will also have the unique opportunity to research and design content for our Rising Star Ambassadors programme.

In particular, the role involves:

1. Create and maintain a clear and comprehensible database of Talent Spotters
2. Research information on different organizations and institutions within the Asian region, and analyse their potential as a Talent Spotter.
3. Analyze channels and conversion rates from previous cycles of selection in relation to Talent Spotters.
4. Manage outreach communications with a section of Talent Spotters.

Other Responsibilities:

1. Liaise with Rising Star Ambassadors to follow up and track their progress, and hold focus groups with Rising Star Ambassadors (current and former) to understand their needs from the programme.
2. Support the design and implementation of learning modules for Rising Star Ambassadors.
3. Other responsibilities, as assigned.

Be the change you want to see

Wedu is a very entrepreneurial organisation that is open to new ideas and experiments. If you have innovations to propose, make your case and say it out loud, conquer the team and you will have all the support required to implement your ideas. Leadership starts inside.

Do you have what it takes?

Qualifications:

- You have previous experience of working on projects - whether through internships or full time work.
- You are comfortable with carrying out online research on different parameters for a large database.
- You are good at time-management and are outcome-oriented.
- You demonstrate the potential to work independently and with minimal supervision.
- You are entrepreneurial and not afraid to take ownership, showing audacity and resourcefulness in identifying and acting upon opportunities to innovate; you are also flexible and comfortable with ambiguity and leading the change.
- You have a passionate commitment to promote social change and women's leadership development, and are willing to go above and beyond in pursuit of our common mission

Other requirements:

- A university degree (or currently pursuing a university degree) in any field with excellent speaking and writing skills in English
- Proficiency in using Google's web-based office tools, especially Google Drive, Google Sheets, Microsoft Excel, Microsoft Power Point;

- Strong preference for women of Thai and Asian nationalities; Western nationals already residing in Thailand or the region are also welcome to apply Organizational arrangements

Organizational arrangements

We expect from you a minimum commitment of 6 months. This is a full-time/part-time internship position, based online - although working out of bangkok can be an option.

Wedu has flexible working arrangements (unless otherwise specified by your supervisor) – you are expected to deliver what is required, and working hours are largely dependent upon your time management and productivity.

This is an unpaid internship but Wedu will help you make working arrangements regarding your visa, and you will have access to the Wedu network of experts and advisers, who have extensive experience in the development of social enterprises.

[Apply Now!](#)

The deadline to apply is Monday, 16th September 2019. We are looking for one candidate to fill this position as soon as possible. Interested candidates should complete the application form above.

If you are experiencing problems with the form, please email changemakers@weduglobal.org. Applications for this position are accepted and reviewed on a rolling basis, and qualified candidates will be contacted via email for interviews that will be conducted by members of our team. As part of the selection process, you may also be expected to complete a short exercise and/or provide sample work to further demonstrate your fit and interest with the role.